

Record of operational decision

Decision title:	Purchase of personal protective equipment (PPE) during the Covid-19 outbreak
Date of decision:	30 March 2020
Decision maker:	Chief Executive
Authority for delegated decision:	Council constitution 3.7.9 all necessary decisions in the case of emergencies.
Ward:	Countywide
Consultation:	Public health advice has been sought to identify and source all necessary PPE
Decision made:	To approve the purchase of all necessary personal protective equipment (PPE) during the Covid-19 outbreak
Reasons for decision:	<p>During the period of the Covid-19 outbreak, it is necessary to purchase essential PPE for council staff.</p> <p>The PPE is required in order to ensure the safety of council staff whilst carrying out critical business for the council. This will include travelling around the county and having face to face meetings where necessary and essential.</p>
Highlight any associated risks/finance/legal/equality considerations:	<p>Failure to protect frontline staff may lead to them developing the virus and transmitting it to their families and others who they may come in contact with in the course of their work. Supplying PPE will mitigate this by ensuring that they are protected as much as is possible during this outbreak.</p> <p>If staffing in critical areas drop too low, it may impact the council's ability to deliver its key objectives during Covid-19 outbreak of supporting staff to ensure they are safe and can remain well and support the most vulnerable in the community with the most essential services.</p> <p>As a national emergency has been declared, PPE is in demand and as such the purchase of PPE may be at market value</p>
Details of any alternative options considered and rejected:	There are no alternative options as it is essential that council staff have the PPE in order to protect them, their families, the critical business of the council and supports the most vulnerable in the community.
Details of any declarations of interest made:	Not applicable

Signed

Alistair Neill
Chief Executive

Date: 30/3/20